



**COPY**

MAY 11 2018

**REQUEST FOR AGENDA PLACEMENT FORM**

**Approved**

Submission Deadline - Tuesday, 12:00 PM before Court Dates

**SUBMITTED BY:** Ralph McBroom  
**TODAY'S DATE:** April 23, 2018

**DEPARTMENT:** Purchasing

**DEPARTMENT HEAD:** Ralph McBroom

**REQUESTED AGENDA DATE:** May 11, 2018

**SPECIFIC AGENDA WORDING:** Consider and approve renewal of RFQ 2016-608 Insurance Consultant with Holmes Murphy & Associates. This is the second renewal of four renewal options for Johnson County.

**PERSON(S) TO PRESENT ITEM:** Ralph McBroom C.P.M.

**SUPPORT MATERIAL:** (See attached)

<b>TIME: 5 min</b> (Anticipated number of minutes needed to discuss item)	<b>ACTION ITEM: X</b> <b>WORKSHOP</b> <b>CONSENT:</b> <b>EXECUTIVE:</b>
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**STAFF NOTICE:**

<b>COUNTY ATTORNEY:</b>	<b>IT DEPARTMENT:</b>
<b>AUDITOR:</b>	<b>PURCHASING DEPARTMENT:</b>
<b>PERSONNEL:</b>	<b>PUBLIC WORKS:</b>
<b>BUDGET COORDINATOR:</b>	<b>OTHER:</b>

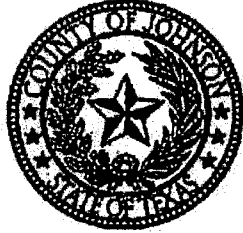
\*\*\*\*\*This Section to be completed by County Judge's Office\*\*\*\*\*

ASSIGNED AGENDA DATE: \_\_\_\_\_

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_

COURT MEMBER APPROVAL \_\_\_\_\_ Date \_\_\_\_\_

County of Johnson, Texas



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April 17, 2018

Holmes Murphy & Associates  
12712 Park Central Drive, Suite 100  
Dallas, TX 75251  
RE: RFP 2016-608 Insurance Consultant

Dear Ms. Rickman,

Our contract with Holmes Murphy & Associates will expire July 24, 2018. Johnson County would like to exercise our option to renew with your firm for another year at the same pricing pending your agreement and Commissioners Court approval.

The new contract dates will be July 25, 2018 through July 24, 2019.

Please sign below and return to me via email.

Sincerely,

Ralph McBroom, CPM  
Johnson County Purchasing Agent

YES/ I want to renew for another year

4/19/18

(Date)

NO. I do not want to renew

(Date)